**Social Care Fellowship**

**Discovery Workbook**

**Overview of Discovery Workbook**

This workbook is a tool to help you on your fellowship journey by recording the information you have learned through all stages of the project. It helps you as a fellow to write down findings and ideas through the design thinking process of your individual project.

Write in your workbook often and give yourself time to reflect on actions you have taken and how your project is progressing.

When the project is finished, the workbook will illustrate your journey but also help us to review your progress, what difficulties you encountered and create effective action on how you can enhance your knowledge of applying tools and techniques.

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**Fellow Name:**

**Project Mentor Name:**

**Project Name:**

**Design Thinking Framework**

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**Empathise**

Clearly define the problem by collating all available data and information

Document and review the current process.

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| Tools | Stakeholders |
| * Process Mapping
 | *List those who will need to be engaged* |

**Action Log**

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**Risk Log**

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**Empathise Output**

*Document all activity undertaken*

**Define**

Apply analytical skills to understand root causes.

Create SMART metrics if/where applicable.

Identify impacted stakeholders.

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| Tools | Stakeholders |
| * Fishbone
* 5 Why’s
 | *List those who will need to be engaged* |

**Action Log**

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**Risk Log**

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| Risk Description | Risk Owner | Action to Resolve | Target Resolution Date |
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**Define Output**

*Document all activity undertaken*

**Ideate**

Brainstorming creative ideas with design thinking application.

Create boundaries to scope where applicable.

Impact asses’ ideas if required.

Prioritise activity.

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| Tools | Stakeholders |
| * Round Robin
* Project Scoping In/Out Tool
 | *List those who will need to be engaged* |

**Action Log**

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**Risk Log**

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**Ideate Output**

*Document all activity undertaken*

**Prototype**

Create a proof of concept.

Align sponsor to support advocating the change or new way or working.

Engage stakeholders.

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| Tools | Stakeholders |
| * Process Mapping
 | *List those who will need to be engaged* |

**Action Log**

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**Risk Log**

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**Prototype Output**

*Document all activity undertaken*

**Test**

Implement test solution and gain feedback.

Measure against SMART metrics if set out in Define.

Continually improve the solution by revisiting metrics periodically

**Action Log**

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**Risk Log**

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**Test Output**

*Document all activity undertaken*

**Summarise your project findings**

* *What went well?*
* *What you could do more of to get better outcomes?*
* *What were the challenges?*

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| What went well | What could you do more of? | What were the challenges? |
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**Additional Comments**

* *Feedback from stakeholders?*