



UNIVERSITY OF
PLYMOUTH
Peninsula Medical School

VOCAL Simulation Project Training Evaluation

Washup Discussion Interview Plan

Facilitator: Dr Claire Kelly

Date and location of meeting:

Participants:

Introductions

- Claire introduces herself and explains the purpose of the discussion (*i.e.*, feedback and washup of the delivery and potential impacts of the practice run scenarios – End of Life and Cancer) and outlines the timeframe and agenda.
- Claire hands out Information Sheets, allows time for participants to read it and ask questions. Claire then hands out Consent Forms and requests permission to audio record the discussion, explains confidentiality, reiterates the information sheet and asks participants to sign consent forms.
- *Participants are informed that discussion is now being recorded.*
[In the case of any objection, Claire will explain the anonymity and confidentiality of the recording again for clarity. If the participant(s) still prefers that the session is not recorded, Claire will rely on note-taking.]
- (if those attending don't know each other) Claire asks participants to introduce themselves and the context of their involvement in the simulation training.

Questions, sub-questions and prompts:

(General feeling) How do you feel that went?

Any really good things that worked well?

Anything that didn't go as planned?

Any thoughts on why that was?

Anything we can learn from that/need to adjust?

Organisation of the session

Did the timings work ok? (enough time/too much time)

Was the room/location ok?

Was the group size ok?

Any issues with the organisation of the session?

Anything that needs adjusting?

Delivery of the session

Did the delivery methods work ok?

Did you have everything to hand that you needed?

Did the simulation aspects work as expected?

Any 'malfunctions'?

Was the scenario content suitable and effective?

Was there enough of a sense of realism?

How well did the actors bit work?

Was feedback to candidates successful/effective?

Did you get any feedback from candidates?

Any specific learnings from the delivery of the sessions?

What about achievements of the intended learning objectives? (see each scenario for details)

Did the scenarios work as you had hoped?

Do you think the various learning outcomes were met by the session?

Was there anything that wasn't covered or wasn't achieved?

Any learnings from that?

Anything else that we haven't covered?